

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

FCTV-13  
Falmouth Community Television

\_\_\_\_\_  
Production #

\_\_\_\_\_  
Tape #

SINGLE PROGRAM/SPECIAL  
CHANNEL TIME REQUEST

Channel Time Request / Producer's Indemnification Form

PROGRAM PRODUCER:

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SPONSOR: (If not produced at FCTV, must be sponsored by an FCTV Member.)

NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PROGRAM TITLE: \_\_\_\_\_

PROGRAM DESCRIPTION \_\_\_\_\_

IS THIS A BRAND NEW SHOW? \_\_\_\_\_ IF NOT, THEN WHEN WAS THE 1<sup>ST</sup> AIR DATE \_\_\_\_\_

PROGRAM LENGTH: \_\_\_\_\_ (HOURS : MINUTES : SECONDS) \*\*ONLY One (1) Show Per DVD\*\*

IS THIS PROGRAM LIVE OR TAPED \_\_\_\_\_ ( 2 WEEKS PRIOR NOTICE IS REQUIRED FOR ALL LIVE SHOWS )

VIDEOTAPES & DVD DISC'S MUST BE LABELED WITH THE FOLLOWING DATA. IS IT?

TITLE, AND PROGRAM # IF SERIES: \_\_\_\_\_ PRODUCER'S NAME: \_\_\_\_\_

EXACT LENGTH OF PROGRAM: \_\_\_\_\_ AUDIO CHANNEL: \_\_\_\_\_

VIDEOTAPE PROGRAMS (ONLY)SHOULD INCLUDE THE FOLLOWING. DOES IT?

COLORBARS (30seconds): \_\_\_\_\_ SLATE: \_\_\_\_\_ COUNTDOWN: \_\_\_\_\_

BLACK (2-MINUTES AFTER CLOSING CREDITS): \_\_\_\_\_ DVD's DO NOT require Bars, Slate or Countdown

CABLECASTING: Keeping in mind your target audience and program content, what are the best days and times to cablecast this program ? If the program contains material inappropriate for young viewers, you are urged to begin with a warning advising viewer discretion and self - select cablecast times after 11:00 PM.

DOES THIS PROGRAM CONTAIN MATERIAL INAPROPRIATE FOR YOUNG VIEWERS ? \_\_\_\_\_

Suggested Airtimes:

EVENINGS ( 6-11 PM )

MORNINGS / AFTERNOONS ( 7AM - 6PM)

1st Choice: Day \_\_\_\_\_ Time \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_

2nd Choice: Day \_\_\_\_\_ Time \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_

3rd Choice: Day \_\_\_\_\_ Time \_\_\_\_\_ Day \_\_\_\_\_ Time \_\_\_\_\_

WHEN SHOULD WE STOP PLAYING THIS SHOW ? \_\_\_\_\_

INDEMNIFICATION

**I UNDERSTAND THAT I AM FULLY RESPONSIBLE FOR THE CONTENT OF ALL PROGRAM MATERIAL. THIS RESPONSIBILITY REFERS TO:**

- A) OBTAINING ALL NECESSARY CLEARANCES AND RELEASES IN WRITING FROM ANY AND ALL INDIVIDUALS, ORGANIZATIONS, AND GROUPS WHOSE APPEARANCE OR MATERIAL IS VIDEOTAPED AND/OR CABLECAST - AND ALL OTHER APPROVALS AS MAY BE NEEDED.**
- B) PRESENTING MATERIAL WHICH IS IN GOOD TASTE AND DOES NOT CONSTITUTE LIBEL, SLANDER, OBSCENITY OR INDECENCY, INVASION OF PRIVACY OR PUBLIC RIGHTS, UNFAIR COMPETITION, LOTTERIES OR INFORMATION CONCERNING LOTTERIES, INFRINGEMENT OF COPYRIGHT OR UNAUTHORIZED USE OF TRADEMARKS, TRADE NAMES, OR SERVICE MARKS, OR ANY VIOLATION OF LOCAL, STATE, OR FEDERAL LAW.**

**I FURTHER UNDERSTAND THAT THE PRESENTATION OF ANY COMMERCIAL ADVERTISING MATERIAL DESIGNED TO PROMOTE THE SALE OF PRODUCTS OR SERVICES, INCLUDING ADVERTISING OR PROMOTIONAL MATERIAL BY OR ON BEHALF OF A CANDIDATE FOR PUBLIC OFFICE, IS PROHIBITED, UNLESS PREVIOUSLY ARRANGED IN ACCORDANCE WITH FALMOUTH COMMUNITY TELEVISION'S POLICY.**

**I UNDERSTAND THAT I AM RESPONSIBLE FOR, AND AGREE TO INDEMNIFY AND HOLD HARMLESS FALMOUTH COMMUNITY TELEVISION, COMCAST, THE TOWN OF FALMOUTH, AND THEIR OFFICERS, DIRECTORS, AGENTS, AND EMPLOYEES FOR, ANY LIABILITY, LOSS, CLAIM, INJURY, DAMAGE, OR COST (INCLUDING REASONABLE ATTORNEY'S FEES) ARISING FROM THE CABLECASTING, WEBCASTING OR INTERNET STREAMING OF THIS PROGRAM ON FALMOUTH COMMUNITY TELEVISION'S PUBLIC ACCESS CHANNEL AND VIA ITS WEBSITE; INCLUDING, BUT NOT LIMITED TO CLAIMS CONCERNING LIBEL, SLANDER, OBSCENITY OR INDECENCY, INVASION OF PRIVACY OR PUBLIC RIGHTS, UNAUTHORIZED USE OF COPYRIGHTED MATERIAL, TRADEMARKS, TRADE NAMES, OR SERVICE MARKS, BREACH OF CONTRACTUAL OR OTHER OBLIGATIONS OWING TO THIRD PARTIES, OR NON-COMPLIANCE WITH ANY APPLICABLE LAWS, RULES, OR REGULATIONS OF LOCAL, STATE, OR FEDERAL AUTHORITIES. FURTHER, I AGREE TO RELEASE FALMOUTH COMMUNITY TELEVISION, ITS OFFICERS, DIRECTORS, AGENTS, AND EMPLOYEES FROM RESPONSIBILITY IF THIS PROGRAM MATERIAL IS DAMAGED, LOST, OR STOLEN WHILE IN THEIR CUSTODY.**

**I UNDERSTAND THAT MY PROGRAM MUST MEET TECHNICAL STANDARDS NECESSARY FOR THE PROPER CABLECASTING OF PICTURES AND SOUND, AND THAT THE JUDGMENT OF FALMOUTH COMMUNITY TELEVISION STAFF AND/OR BOARD OF DIRECTORS SHALL BE FINAL WITH RESPECT TO THE SCHEDULING AND CABLECASTING, WEBCASTING OR INTERNET STREAMING OF THE SUBMITTED PROGRAM.**

**SIGNATURE:** \_\_\_\_\_

**(PRODUCER'S SIGNATURE & DATE)**

**(SPONSOR'S SIGNATURE & DATE)**

**(Shows will not be televised unless signed & correctly completed on both sides)**

## **(THIS SECTION FOR STAFF USE ONLY)**

**APPROVED FOR CABLECAST ? Yes \_\_\_\_\_ No \_\_\_\_\_**

**STATE REASON IF NOT APPROVED:** \_\_\_\_\_

**STAFF SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**FIRST CABLECAST DATE:** \_\_\_\_\_

**\* Where the term CABLECAST is used, it also applies to Webcasting and Internet Streaming.**